

**LAGRANGE COUNTY REGIONAL UTILITY DISTRICT
BOARD MEETING MINUTES
NOVEMBER 18, 2022**

The LaGrange County Regional Utility District Board of Trustees met in Regular Session on **Thursday, November 18, 2022**, at 2:00 P.M., at 116 E Wayne Street, LaGrange, IN 46761.

MEETING ATTENDANCE:

BOARD OF TRUSTEES:

ROLL CALL Kenneth Hunn, Vice President
 Kathy Miller, Secretary/Treasurer
 Gerry Turner, President
 David Gunter, Board Member
 Nicole Heffelfinger, Board Member

EX-OFFICIO MEMBERS:

ABSENT Terry Martin, County Commissioner

DISTRICT STAFF: Adam Sams, General Manager
 Jeanette Combs, District Administrator

ADVISORS: Andrew Boxberger, Carson LLP
 Steve Henschen, Jones Petrie Rafinski

The meeting was called to order by Gerry Turner at 4:00 P.M.

Roll Call was taken by Jeanette Combs.

Nicole Heffelfinger introduced herself and gave a brief overview of her qualifications.

Motion was made by Ken Hunn to approve the agenda as amended as follows:

- Insert as Item 11A3 – Introduce Ordinance - Correction

Motion was seconded by Kathy Miller. Motion carried unanimously.

Motion was made by Kathy Miller to approve the October 20, 2022, Regular Session Minutes. Motion was seconded by Ken Hunn. Motion carried unanimously.

Motion was made by Kathy Miller to approve the November 14, 2022, Public Hearing Minutes. Motion was seconded by Ken Hunn. Motion carried unanimously.

Motion was made by Kathy Miller to approve the November 14, 2022, Special Session Minutes. Motion was seconded by Ken Hunn. Motion carried unanimously.

Jeanette Combs presented the October 2022 Bank Reconciliations, Fund Report, Revenue w/Estimates Report, and an Appropriation Report.

Motion was made by Ken Hunn to approve the October 2022, Financial reports. Motion was seconded by Kathy Miller. Motion carried unanimously.

Jeanette Combs presented the claims docket dated 11/18/2022 to the Board for approval.

- REGISTER OF CLAIMS dated 11/18/2022, in the amount of \$35,1985.06

Motion was made by Kathy Miller to approve the Register of Claims dated 11/18/2022. Motion was seconded by Ken Hunn. Motion carried unanimously.

Adam Sams presented the General Managers report.

Motion was made by Kathy Miller to approve the General Manager's Report as presented. Motion was seconded by Kathy Miller. Motion carried unanimously.

The meeting was opened for public comments on non-public hearing issues and items not on the agenda. There were none.

Steve Henschen gave a project update on the Region C Treatment Area WW Project Phase II and easement update.

Andy Boxberger presented a change to the rate ordinance as results of an error in the ordinance passed on 11/14/2022.

Motion was made by Kathy Miller to introduce the rates. Motion was seconded by Ken Hunn. Motion carried unanimously.

Andy Boxberger said there was no update on the Forced Connection Legal Action for Region C. There are two other outstanding properties that are not connected and continue to be penalized \$100/day and certifying liens.

Steve Henschen presented a construction update for the Region B Treatment Area WW Project Phase 2.

Steve Henschen presented Change Order 7 for the Region B Treatment Area WW Project Phase 2 Contract that included a time extension of 27 days.

Motion was made by Ken Hunn to approve Change Order 7 for the Region B Treatment Area WW Project Phase 2 Contract that included a time extension of 27 days. Motion was seconded by Kathy Miller. Motion carried unanimously.

Andy Boxberger presented Rate Ordinance 2022-11-18 (A) for Fawn River Crossing Water. The due date has changed from the 25th of each month to the 28th.

Motion was made by Kathy Miller to adopt Rate Ordinance 2022-11-18 (A). Motion was seconded by Ken Hunn. Motion carried unanimously.

Andy Boxberger presented Rate Ordinance 2022-11-18 (B) for Fawn River Crossing Sewer. The due date has changed from the 25th of each month to the 28th.

Motion was made by Ken Hunn to adopt Rate Ordinance 2022-11-18 (B). Motion was seconded by Nicole Heffelfinger. Motion carried unanimously.

Steve Henschen gave an update on the Fawn River Crossing Sewer Project.

A motion was made by Ken Hunn to approve submittal of the following project claims for disbursement:

1. Region B Wastewater Project Phase 2 – SRF
 - a. Jones Petrie Rafinski - \$3,174
 - b. Selge Contract A - \$69,344
 - c. Selge Contract B - \$16,821
2. Fawn River Crossing Sewer Project – Lagrange Co. RDC Grant
 - a. Jones Petrie Rafinski - \$9,860

Motion was seconded by Nicole Heffelfinger. Motion carried unanimously.

Andy Boxberger presented a proposed settlement agreement between the District and B&M in the amount of \$7,164.22.

Motion was made by Kathy Miller to accept and approve the settlement agreement for \$7,164.22. Motion was seconded by Ken Hunn. Motion carried unanimously.

Jeanette Combs presented a request from Claudia Forsythe to refund a late fee.

Motion was made by Ken Hunn to deny the request to refund Claudia Forsythe a late fee. Motion was seconded by David Gunter. Motion carried unanimously.

Jeanette Combs presented a request from Gregg and Shawn Circle to waive 2 penalty fees.

Motion was made by Nicole Heffelfinger to approve the request from Gregg and Shawn Circle to waive two penalty fees, pointing out that the parcel is vacant, no structure was connected to the sewer on this parcel, and the property owner had no way of knowing that a bill existed. Motion was seconded by Ken Hunn. Motion carried unanimously.

Jeanette Combs presented the October 2022 Adjustments of -\$578.36 and Other Charges of \$20,795.

Motion was made by Ken Hunn to approve the October 2022 Adjustments and Other Charges as presented. Motion was seconded by Nicole Heffelfinger. Motion carried unanimously.

Motion was made by Ken Hunn to adjourn the meeting at 2:54 p.m. Motion was seconded by Kathy Miller. Motion carried unanimously.

Respectfully Submitted,

Jeanette Combs
Recording Secretary