

**LAGRANGE COUNTY REGIONAL UTILITY DISTRICT
BOARD MEETING MINUTES
JANUARY 19, 2023**

The LaGrange County Regional Utility District Board of Trustees met in Regular Session on **Thursday, January 19, 2023**, at 4:00 PM, at 116 E Wayne Street, LaGrange, IN 46761.

MEETING ATTENDANCE:

BOARD OF TRUSTEES:

ROLL CALL Kenneth Hunn, President
 Nicole Heffelfinger, Vice President
 Kathy Miller, Secretary/Treasurer
 David Gunter, Board Member
 Michael Mohrman, Board Member

EX-OFFICIO MEMBERS:

Terry Martin, County Commissioner

DISTRICT STAFF: Adam Sams, General Manager
 Jeanette Combs, District Administrator

ADVISORS: Andrew Boxberger, Carson LLP
 Steve Henschen, Jones Petrie Rafinski
 Jeff Rowe, Baker Tilly

The meeting was called to order by Ken Hunn at 4:00 P.M.

Roll Call was taken by Jeanette Combs.

Motion was made by David Gunter to appoint Kenneth Hunn the Board of Trustees President, appoint Nicole Heffelfinger the Board of Trustees Vice President, and Kathy Miller the Board of Trustees Secretary/Treasurer. Motion was seconded by Kathy Miller. Motion carried unanimously.

Motion was made by Nicole Heffelfinger to approve the agenda as presented. Motion was seconded by Kathy Miller. Motion carried unanimously.

Motion was made by Nicole Heffelfinger to approve the December 15, 2022, Public Hearing Minutes. Motion was seconded by Kathy Miller. Motion carried unanimously.

Motion was made by Kathy Miller to approve the December 15, 2022, Regular Session Minutes. Motion was seconded by Nicole Heffelfinger. Motion carried unanimously.

Jeanette Combs presented the December 2022 Bank Reconciliations, Fund Report, Revenue w/Estimates Report, and an Appropriation Report.

Motion was made by David Gunter to approve the December 2022, Financial reports. Motion was seconded by Kathy Miller. Motion carried unanimously.

Jeanette Combs presented the claims docket dated 1/19/2023 to the Board for approval.

- REGISTER OF CLAIMS dated 1/19/2023, in the amount of \$2,794,640.89

Motion was made by Nicole Heffelfinger to approve the Register of Claims dated 1/19/2023. Motion was seconded by David Gunter. Motion carried unanimously.

Adam Sams presented the General Managers report.

Motion was made by Nicole Heffelfinger to approve the General Manager's Report as presented. Motion was seconded by Kathy Miller. Motion carried unanimously.

Jeanette Combs gave an update on Invoice Cloud.

The meeting was opened for public comments on non-public hearing issues and items not on the agenda. There were none.

Steve Henschen presented a construction update for the Region B Treatment Area WW Project Phase 2.

Steve Henschen gave a project update on the Region C Treatment Area WW Project Phase II and easement update.

Steve Henschen gave a project update on the Region C Treatment Area WW Project Phase III update.

Jeff Rowe presented a Baker Tilly Agreement for Services for the Region C Treatment Area WW Project Phase III update.

Motion was made by Kathy Miller to approve the Tilly Agreement for Services for the Region C Treatment Area WW Project Phase III update. Motion was seconded by Nicole Heffelfinger.

Steve Henschen gave an update on the Fawn River Crossing Sewer Project.

Motion was made by Kathy Miller to approve submittal of the following project claims for disbursement:

1. Region B Wastewater Project Phase II – SRF
 - a. Jones Petrie Rafinski - \$1,560
 - b. Selge Contract A - \$187,359
 - c. Selge Contract B - \$56,015
2. Fawn River Crossing Sewer Project – Lagrange Co. RDC Grant
 - a. Jones Petrie Rafinski - \$10,575
 - b. Hurd Media - \$92.52
3. Region C Treatment Area WW Project Phase II – ARPA Grant
 - a. Caron LLP - \$3,157.12
 - b. Jones Petrie Rafinski - \$3,806
 - c. Hurd Media - \$ 15.83

Motion was seconded by Nicole Heffelfinger. Motion carried unanimously.

Jeff Rowe presented an agreement for various general accounting services with Baker Tilly.

Motion was made by Nicole Heffelfinger to approve the agreement for various general accounting services with Baker Tilly. Motion was seconded by Kathy Miller. Motion carried unanimously.

Jeanette Combs and Adam Sams presented the 2023 Budget that included changes from the previous draft.

Motion was made by Kathy Miller to approve the 2023 Budget. Motion was seconded by Nicole Heffelfinger. Motion carried unanimously.

Jeanette Combs presented board meeting dates for 2023, which coincided with the day and time that the previous Board of Trustees had chosen.

Motion was made by Nicole Heffelfinger to change the 2023 Board of Trustees board meeting days to the 3rd Tuesday of each month at 3:00 p.m. Motion was seconded by Michael Mohrman.

Jeanette Combs presented the December 2022 Adjustments of \$-66.09 and Other Charges of \$18,370.

Motion was made by Nicole Heffelfinger to approve the December 2022 Adjustments and Other Charges as presented. Motion was seconded by Kathy Miller. Motion carried unanimously.

Motion was made by Nicole Heffelfinger to adjourn the meeting at 5:01 p.m. Motion was seconded by Kathy Miller. Motion carried unanimously.

Respectfully Submitted,

Jeanette Combs
Recording Secretary