

**LAGRANGE COUNTY REGIONAL UTILITY DISTRICT
BOARD MEETING MINUTES OCTOBER 17, 2023**

The LaGrange County Regional Utility District Board of Trustees met in Regular Session on **Tuesday, October 17, 2023**, at 3:10 PM, at 116 E Wayne Street, LaGrange, IN 46761.

MEETING ATTENDANCE:

BOARD OF TRUSTEES:

ROLL CALL

Kenneth Hunn, President
Kathy Miller, Secretary/Treasurer
David Gunter, Board Member
Michael Mohrman, Board Member
Nicole Heffelfinger, Vice President

EX-OFFICIO MEMBERS:

ABSENT Terry Martin, County Commissioner

DISTRICT STAFF: Adam Sams, General Manager
 Jeanette Combs, District Administrator

ADVISORS: Andrew Boxberger, Carson LLP
 Steve Henschen, Jones Petrie Rafinski

The meeting was called to order by Ken Hunn at 3:03 P.M.

Roll Call was taken by Jeanette Combs.

Motion was made by Michael Mohrman to approve the agenda.
Motion was seconded by Kathy Miller. Motion carried unanimously.

Motion was made by Kathy Miller to approve the September 19, 2023, Executive Session minutes. Motion was seconded by Nikki Heffelfinger. Motion carried unanimously.

Motion was made by Kathy Miller to approve the September 19, 2023, Regular Session minutes. Motion was seconded by Nikki Heffelfinger. Motion carried unanimously.

Jeanette Combs submitted the September 2023 Fund Report. The Bank Reconciliations balanced and were presented to Kathy Miller for review.

Motion was made by Michael Mohrman to approve the September 2023, Financial reports. Motion was seconded by David Gunter. Motion carried unanimously.

Jeanette Combs presented the claims docket dated 10/17/2023 to the Board for approval.

- REGISTER OF CLAIMS dated 10/17/2023, in the amount of \$664,366.32.

Motion was made by Michael Mohrman to approve the Register of Claims dated 10/17/2023 in the amount of \$664,366.32. Motion was seconded by Nikkie Heffelfinger. Motion carried unanimously.

Adam Sams presented the General Manger's report.

Motion was made by Nikkie Heffelfinger to approve the General Manager's Report as presented. Motion was seconded by Kathy Miller. Motion carried unanimously.

The meeting was open for public comments on non-public hearing issues and items not on the agenda. There were none.

Andy Boxberger reminded the Board of Trustees that Shipshewana has given the District notice of a rate increase. Andy stated that Jeff Rowe, of Baker Tilly, is working on a rate analysis for next month's meeting. For now, the District is sending out coupon books for 2024 without any changes to the rates.

Steve Henschen gave a construction update on the Region C WW Project Phase II.

Steve Henschen gave an update on the Fawn River Crossing Sewer Project.

Steve Henschen presented change order #2 with a deduct of \$7,780.

Motion was made by Nikki Heffelfinger to approve change order #2 in the deduct amount of \$7,780. Motion was seconded by Kathy Miller. Motion carried unanimously.

Steven Henschen presented a report from Dixon for the FRC Water Project Inspection.

Motion was made by Nikki Heffelfinger to approve submittal of the following project claims for disbursement:

1. Region B Wastewater Project Phase II – SRF
 - a. Jones Petrie Rafinski - \$2,367.00
2. Fawn River Crossing Sewer Project – Lagrange Co. RDC Grant
 - a. Pay Application - Niblock - \$126,116.30
 - b. Jones Petrie Rafinski - \$7,571.00
 - c. Carson \$1560.00
3. Region C Treatment Area WW Project Phase II – ARPA Grant
 - a. Pay App – Niblock - \$59,556.62
 - b. Jones Petrie Rafinski - \$3,656.00

Motion was seconded by Kathy Miller. Motion carried unanimously.

Andy Boxberger presented Resolution 2023-10-17 to Sell Land. The District's land on 100 S (Fish/Royer) was put up for auction in September, and a purchase agreement was signed with \$170,000 being the selling price, contingent upon the District holding a public hearing. The District did hold the hearing and the Resolution is needed to officially sell the land.

Motion was made by Michael Mohrman to approve the Resolution 2023-10-17 to Sell Land. Motion was seconded by David Gunter.

Andy stated that things are moving forward with the purchase of the new office building. We have already passed a resolution authorizing the purchase. One remaining item is an inspection and we are still in the due diligence period. Closing is expected within 2-3 weeks.

Jeanette Combs if it is an appropriate time for the staff to tell customers where the new office will be located. Andy Boxberger stated yes, but to answer “if everything goes as planned, as we have not closed”.

Andy Boxberger presented a settlement agreement between the District and William Harold Mason in the amount of \$1,000 to be applied as a credit to his account.

Motion was made by Michael Mohrman to approve the settlement agreement District and William Harold Mason in the amount of \$1,000 to be applied as a credit to his account. Motion was seconded by Nikki Heffelfinger. Motion carried unanimously.

Jeanette Combs presented the September 2023 Adjustments of \$64.27 and Other Charges of \$8,790.

Motion was made by Kathy Miller approve the September 2023 Adjustments and Other Charges as presented. Motion was seconded by Michael Mohrman. Motion carried unanimously.

Board member comments – None

Motion was made by Nikki Heffelfinger to adjourn the meeting at 3:37 p.m. Motion was seconded by Michael Mohrman. Motion carried unanimously.

Respectfully Submitted,

Jeanette Combs
Recording Secretary