

LAGRANGE COUNTY REGIONAL UTILITY DISTRICT BOARD MEETING
MINUTES NOVEMBER 21, 2023

The LaGrange County Regional Utility District Board of Trustees met in Regular Session on **Tuesday, November 21, 2023**, at 3:00 PM, at 116 E Wayne Street, LaGrange, IN 46761.

MEETING ATTENDANCE:

BOARD OF TRUSTEES:

ROLL CALL Kenneth Hunn, President
 Kathy Miller, Secretary/Treasurer
 David Gunter, Board Member
 Michael Mohrman, Board Member
 Nicole Heffelfinger, Vice President

EX-OFFICIO MEMBERS:

ABSENT Terry Martin, County Commissioner

DISTRICT STAFF: Adam Sams, General Manager
 Jeanette Combs, District Administrator

ADVISORS: Chris Nusbaum, Carson LLP
 Steve Henschen, Jones Petrie Rafinski
 Jeff Rowe, Baker Tilly

The meeting was called to order by Ken Hunn at 3:00 P.M. Roll Call was taken by Jeanette Combs.

Motion was made by Nicole Heffelfinger to approve the agenda as amended. The 2024 Budget draft was moved to Item B. Motion was seconded by Kathy Miller. Motion carried unanimously.

Motion was made by Nicole Heffelfinger to approve the October 17, 2023, Executive Session minutes. Motion was seconded by Michael Mohrman. Motion carried unanimously.

Motion was made by David Gunter to approve the Public Hearing Minutes for October 17, 2023. Motion was seconded by Kathy Miller. Motion carried unanimously.

Motion was made by Kathy Miller to approve the October 17, 2023, Regular Session minutes. Motion was seconded by Nicole Heffelfinger. Motion carried unanimously.

Motion was made by Nicole Heffelfinger to approve the November 8, 2023, Special Session minutes. Motion was seconded by Kathy Miller. Motion carried unanimously.

Jeanette Combs submitted the October 2023 Fund Report. The Bank Reconciliations balanced and were presented to Kathy Miller for review.

Motion was made by Michael Mohrman to approve the October 2023, Financial reports. Motion was seconded by Nicole Heffelfinger. Motion carried unanimously.

Jeanette Combs presented the claims docket dated 11/21/2023 to the Board for approval. REGISTER OF CLAIMS dated 11/21/2023, in the amount of \$382,295.19.

Motion was made by Nicole Heffelfinger Mohrman to approve the Register of Claims dated 11/21/2023 in the amount of \$382,295.19. Motion was seconded by Kathy Miller. Motion carried unanimously.

Adam Sams presented the General Manger's report.

Motion was made by Nicole Heffelfinger to approve the General Manager's Report as presented. Motion was seconded by Kathy Miller. Motion carried unanimously.

The meeting was open for public comments on non-public hearing issues and items not on the agenda. There were none.

Chris Nusbaum gave an update on the status of recent Real Estate transactions.

Jeff Rowe gave an update on the Service Area A rate analysis.

Motion was made by Nicole Heffelfinger to authorize Carson LLP and Baker Tilly to move forward and prepare a rate ordinance to be introduced based on the rate analysis. Motion was seconded by Kathy Miller. Motion carried unanimously.

Adam Sams gave an update on the Region B Phase II Remaining Funds.

Adam Sams gave an update on the Fawn River Crossing WW Project.

Steve Henschen presented a Certificate of Substantial Completion as of November 8, 2023.

Motion was made by Kathy Miller to approve submittal of the following project claims for disbursement:

1. Region B Wastewater Project Phase II – SRF
 - a. Jones Petrie Rafinski - \$900
 - b. Covalen - \$51,355
2. Fawn River Crossing Sewer Project – Lagrange Co. RDC Grant
 - a. Pay Application - Niblock - \$19,964.25
 - b. Jones Petrie Rafinski - \$3,795
 - c. Carson \$384
3. Region C Treatment Area WW Project Phase II – ARPA Grant
 - a. Jones Petrie Rafinski - \$12,108

Motion was seconded by Nicole Heffelfinger. Motion carried unanimously.

Jeff Rowe presented the 2024 Budget draft. The Board will review and discuss at the next meeting.

Jeanette Combs presented the October 2023 Adjustments of \$1000.43 and Other Charges of \$6,520.00.

Motion was made by Michael Mohrman to approve the adjustments and other charges as presented. Motion was seconded by Kathy Miller. Motion carried unanimously.

Motion was made by Nicole Heffelfinger to adjourn the meeting at 4:01 p.m. Motion was seconded by Kathy Miller. Motion carried unanimously.

Respectfully Submitted,

Jeanette Combs
Recording Secretary