

**LAGRANGE COUNTY REGIONAL UTILITY DISTRICT
BOARD MEETING MINUTES JUNE 20, 2023**

The LaGrange County Regional Utility District Board of Trustees met in Regular Session on **Tuesday, June 20, 2023**, at 3:00 PM, at 116 E Wayne Street, LaGrange, IN 46761.

MEETING ATTENDANCE:

BOARD OF TRUSTEES:

ROLL CALL Kenneth Hunn, President
ABSENT Kathy Miller, Secretary/Treasurer
 David Gunter, Board Member
 Michael Mohrman, Board Member
 Nicole Heffelfinger, Vice President

EX-OFFICIO MEMBERS:

Terry Martin, County Commissioner

DISTRICT STAFF: Adam Sams, General Manager
 Jeanette Combs, District Administrator

ADVISORS: Andrew Boxberger, Carson LLP
 Steve Henschen, Jones Petrie Rafinski

The meeting was called to order by Ken Hunn at 3:10 P.M.

Roll Call was taken by Jeanette Combs.

Motion was made by David Gunter to approve the agenda.
Motion was seconded by Nicole Heffelfinger. Motion carried unanimously.

Motion was made by Michael Mohrman to approve the May 16, 2023, Regular Session Minutes. Motion was seconded by Nicole Heffelfinger. Motion carried unanimously.

Jeanette Combs submitted the May 2023 Fund Report to the Board. The Bank Reconciliations will be reviewed by Kathy Miller at the next meeting.

Motion was made by Nicole Heffelfinger to approve the May 2023, Financial reports.
Motion was seconded by David Gunter. Motion carried unanimously.

Jeanette Combs presented the claims docket dated 6/20/2023 to the Board for approval.

- REGISTER OF CLAIMS dated 6/20/2023, in the amount of \$619,710.43.

Motion was made by Nicole Heffelfinger to approve the Register of Claims dated 6/2023 in the amount of \$619,710.43. Motion was seconded by Michael Mohrman. Motion carried unanimously.

Adam Sams presented the General Manger's report.

Motion was made by Michael Mohrman to approve the General Manager's Report as

presented. Motion was seconded by Nicole Heffelfinger. Motion carried unanimously.

The meeting was open for public comments on non-public hearing issues and items not on the agenda. There were none.

Great Commission University representatives were present, along with Philip Malone and Robert Fanning to advocate for and discuss the possibility of the District's drinking water being extended from EXO-S south to the Great Commission University. The water service would be advantageous to the university and allow them to accept additional students, and it would encourage potential economic development. After discussion, it was determined that outside funding would need to be obtained for this to be possible. No decisions were made. Great Commission also gave an update on their sewer customers, and they are on schedule to be complete by 8/1/2023.

Andy Boxberger discussed an easement that is requested to be released the USDA. Andy stated that after discussing this with Adam there is a possibility that the District may not need the easements.

Motion was made by Michael Mohrman to release the easements pending confirmation that the easements are not needed. Motion was seconded by David Gunter. Motion carried unanimously.

Adam Sams recommended two purchases using Region B Phase II Use of Remaining Funds would be a skid loader and a mini excavator. Adam Sams has obtained several quotes for the equipment. We have not received approval from SRF for PER Amendment 3 yet due to the newspaper misprint of the advertisement. Adams Sams recommendation was the Bobcat E50, for \$80,480 with a \$2,500 rollover/trade out, and for the Bobcat T66, for \$65,048 with a \$2,500 rollover/trade out.

Motion was made by Michael Mohrman to approve the purchase of the skid loader and the mini excavator as recommended by Adam Sams pending SRF approval of the PER Amendment 3. Motion was seconded by Nicole Heffelfinger. Motion carried unanimously.

Steve Henschen gave an update on the Region C Treatment Area WW Project Phase II.

Steve Henschen gave an update on the Region C Treatment Area WW Project Phase III.

Steve Henschen gave an update on the Fawn River Crossing Sewer Project update.

Motion was made by Michael Mohrman to approve submittal of the following project claims for disbursement:

- 1.Region B Wastewater Project Phase II – SRF
 - a.Jones Petrie Rafinski - \$3736
- 2.Fawn River Crossing Sewer Project – Lagrange Co. RDC Grant
 - a.Jones Petrie Rafinski - \$6000.18
- 3.Region C Treatment Area WW Project Phase II – ARPA Grant
 - a.Jones Petrie Rafinski - \$8773
 - b.Carson \$96.00

Motion was seconded by Nicole Heffelfinger Miller. Motion carried unanimously.

Steve Henschen presented a plat for the former Fish Royer WWTP property that has been approved by the Plan Commission.

Motion was made by Michael Mohrman to approve the plat as presented and approved by the Plan Commission. Motion was seconded by David Gunter. Motion carried unanimously.

There was no need for the SR 9 Building Offer discussions, so no discussion was held.

Jeanette Combs presented an amendment to the Employee Handbook/Manual. The changes made are all regarding adding FMLA language to the handbook.

Motion was made by David Gunter to approve the amendment to the handbook. Motion was seconded by Nicole Heffelfinger. Motion carried unanimously.

Jeanette Combs and Adam Sams presented the Health Insurance and Dental/Vision/Life Insurance renewals.

Motion was made by Nicole Heffelfinger to approve the Health Insurance and Dental/Vision/Life Insurance renewals as presented. Motion was seconded by Michael Mohrman. Motion carried unanimously.

Andy Boxberger gave an update on Tim and Amber Fought. The Fought's asked Andy to again request that the District deny their request remove a sewer lien.

Motion was made by David Gunter to deny Tim and Amber Fought's request to remove the sewer lien. Motion was seconded by Nicole Heffelfinger. Motion carried unanimously.

Jeanette Combs presented the May 2023 Adjustments of \$7.77 and Other Charges of \$12,305.

Motion was made by Nicole Heffelfinger to approve the April 2023 Adjustments and Other Charges as presented. Motion was seconded by Michael Mohrman. Motion carried unanimously.

Board member comments –

Motion was made by David Gunter to adjourn the meeting at 4:20 p.m. Motion was seconded by Nicole Heffelfinger. Motion carried unanimously.

Respectfully Submitted,

Jeanette Combs
Recording Secretary