

**LAGRANGE COUNTY REGIONAL UTILITY DISTRICT  
BOARD MEETING MINUTES SEPTEMBER 19, 2023**

The LaGrange County Regional Utility District Board of Trustees met in Regular Session on **Tuesday, September 19, 2023**, at 3:10 PM, at 116 E Wayne Street, LaGrange, IN 46761.

MEETING ATTENDANCE:

BOARD OF TRUSTEES:

ROLL CALL

ABSENT                    Kenneth Hunn, President  
                                 Kathy Miller, Secretary/Treasurer  
                                 David Gunter, Board Member  
                                 Michael Mohrman, Board Member  
                                 Nicole Heffelfinger, Vice President

EX-OFFICIO MEMBERS:

ABSENT                    Terry Martin, County Commissioner

DISTRICT STAFF:    Adam Sams, General Manager  
                                 Jeanette Combs, District Administrator

ADVISORS:             Andrew Boxberger, Carson LLP  
                                 Steve Henschen, Jones Petrie Rafinski

The meeting was called to order by Nicole Heffelfinger at 3:10 P.M.

Roll Call was taken by Jeanette Combs.

Motion was made by Michael Mohrman to approve the agenda.  
Motion was seconded by David Gunter. Motion carried unanimously.

Motion was made by David Gunter to approve the August 15, 2023, Regular Session minutes. Motion was seconded by Kathy Miller. Motion carried unanimously.

Jeanette Combs submitted the August 2023 Fund Report and the Appropriation Report through August 2023 to the Board. The Bank Reconciliations balanced and were presented to Kathy Miller for review.

Motion was made by David Gunter to approve the August 2023, Financial reports.  
Motion was seconded by Michael Mohrman. Motion carried unanimously.

Jeanette Combs presented the claims docket dated 9/19/2023 to the Board for approval.  
    o REGISTER OF CLAIMS dated 9/19/2023, in the amount of \$402,049.32.

Motion was made by Michael Mohrman to approve the Register of Claims dated 9/19/2023 in the amount of \$402,049.32. Motion was seconded by Kathy Miller. Motion carried unanimously.

Adam Sams presented the General Manger's report.

Motion was made by David Gunter to approve the General Manager's Report as presented. Motion was seconded by Michael Mohrman. Motion carried unanimously.

The meeting was open for public comments on non-public hearing issues and items not on the agenda. There were none.

A service agreement for Baker Tilly was presented. The agreement is for a Fawn River Crossing Rate Analysis and for work regarding the Shipshewana rate increase.

Motion was made by Kathy Miller to approve the Baker Tilly agreement. Motion was seconded by David Gunter. Motion carried unanimously.

Steve Henschen gave a construction update on the Region C WW Project Phase II.

Steve Henschen gave an update on the Region C WW Project Phase III.

Steve Henschen gave an update on the Fawn River Crossing Sewer Project.

Motion was made by Michael Mohrman to approve submittal of the following project claims for disbursement:

1. Region B Wastewater Project Phase II – SRF
  - a. Jones Petrie Rafinski - \$10,185.75
2. Fawn River Crossing Sewer Project – Lagrange Co. RDC Grant
  - a. Pay Application - Niblock - \$148,492.12
  - b. Jones Petrie Rafinski - \$9,663.75
  - c. Carson LLP - \$168.00
3. Region C Treatment Area WW Project Phase II – ARPA Grant
  - a. Jones Petrie Rafinski - \$5,691.00

Motion was seconded by Kathy Miller. Motion carried unanimously.

Adam Sams discussed 12" Polyvalve Failures in Region B. Andrew Boxberger will be working on a settlement agreement to present to the Board Members.

Andrew Boxberger presented Resolution 2023-09-19 (A) Authorizing an amendment to the Board Members wages.

Motion was made by Michael Mohrman to approve Resolution 2023-09-19 (A). Motion was seconded by Kathy Miller. Motion carried unanimously.

Andrew Boxberger presented Ordinance 2023-09-19 Amended and Restated Wage and Salary Ordinance.

Motion was made by Michael Mohrman to adopt Ordinance 2023-09-19. Motion was seconded by David Gunter. Motion carried unanimously.

Andrew Boxberger presented Resolution 2023-19-19 (B) Sale of Equipment.

Motion was made by Michael Mohrman to approve Resolution 2023-19-19 (B). Motion was seconded by Kathy Miller. Motion carried unanimously.

Adam Sams asked the board for a percentage of salary increase for the 2024 budget.

Motion was made by Michael Mohrman to approve a salary increase pool of 5% for the year 2024. Motion was seconded by Kathy Miller. Motion carried unanimously.

Jeanette Combs presented the August 2023 Adjustments of \$593.44 and Other Charges of \$6,300.00.

Motion was made by Kathy Miller approve the August 2023 Adjustments and Other Charges as presented. Motion was seconded by Michael Mohrman. Motion carried unanimously.

Board member comments – None

Motion was made by Kathy Miller to adjourn the meeting at 3:49 p.m. Motion was seconded by David Gunter. Motion carried unanimously.

Respectfully Submitted,

Jeanette Combs  
Recording Secretary