

LAGRANGE COUNTY REGIONAL UTILITY DISTRICT BOARD MEETING
MINUTES JANUARY 16, 2024

The LaGrange County Regional Utility District Board of Trustees met in Regular Session on **Tuesday, January 16, 2024**, at 3:00 PM, at 2575 N SR 9, LaGrange, IN 46761.

MEETING ATTENDANCE:

BOARD OF TRUSTEES:

ROLL CALL Kenneth Hunn, President
 Kathy Miller, Secretary/Treasurer
 David Gunter, Board Member
 Nicole Heffelfinger, Vice President

ABSENT Michael Mohrman, Board Member

EX-OFFICIO MEMBERS:

ABSENT Terry Martin, County Commissioner

DISTRICT STAFF: Adam Sams, General Manager
 Jeanette Combs, District Administrator

ADVISORS: Andrew Boxberger, Carson LLP
 Steve Henschen, Jones Petrie Rafinski

The meeting was called to order by Ken Hunn at 3:00 P.M.

Roll Call was taken by Jeanette Combs.

Motion was made by David Gunter to renew the slate of board of trustee's officers as is (Ken Hunn – President, Nicole Heffelfinger – VP, Kathy Miller – Secretary/Treasurer). Motion was seconded by Kathy Miller. Motion carried unanimously.

Motion was made by Nicole Heffelfinger to approve the agenda as presented. Motion was seconded by Kathy Miller. Motion carried unanimously.

Motion was made by David Gunter to approve the Regular Session Minutes for December 19, 2023. Motion was seconded by Kathy Miller. Motion carried unanimously.

Jeanette Combs presented the December 2023 Fund Report. The Bank Reconciliations balanced and were presented to Kathy Miller for review.

Motion was made by Nicole Heffelfinger to approve the December 2023, Financial reports. Motion was seconded by Kathy Miller. Motion carried unanimously.

Jeanette Combs presented the claims docket dated 1/16/2023 to the Board for approval. REGISTER OF CLAIMS dated 1/1/2023, in the amount of \$656,150.53.

Motion was made by Kathy Miller to approve the Register of Claims dated 1/16/2023 in the

amount of \$656,150.53. Motion was seconded by Nicole Heffelfinger. Motion carried unanimously.

Adam Sams presented the General Manger's report.

Motion was made by Kathy Miller to approve the General Manager's Report as presented. Motion was seconded by David Gunter. Motion carried unanimously.

The meeting was open for public comments on non-public hearing issues and items not on the agenda.

There was no update on the Polyvalve issue given.

Andrew Boxberger presented the Amended and Restated Universal Rate Ordinance, to be introduced.

Motion was made by Kathy Miller to introduce the Amended and Restated Universal Rate Ordinance. Motion was seconded by Nicole Heffelfinger. Motion carried unanimously. The public hearing is set for February 20, 2024.

Andrew Boxberger presented a new legal services agreement.

Motion was made by Nicole Heffelfinger to approve the legal services agreement with Carson LLP. Motion was seconded by Kathy Miller. Motion carried unanimously.

Motion was made by Nicole Heffelfinger to approve submittal of the following project claims for disbursement:

1. Fawn River Crossing Sewer Project – Lagrange Co. RDC Grant
 - a. Jones Petrie Rafinski - \$1,175.00
2. Region C Treatment Area WW Project Phase II – ARPA Grant
 - a. Jones Petrie Rafinski - \$17,334.77
 - b. Carson - \$120.00

Motion was seconded by Kathy Miller. Motion carried unanimously.

Adam Sams presented a request asking that the board of trustees consider raising the budget appropriated for a new truck purchase in 2024 from \$65,000 up to \$70,000.

Motion was made by David Gunter authorizing Adam Sams to purchase a truck for the district costing up to \$70,000 and contingent upon Adam choosing the low responsive quote. Motion was seconded by Kathy Miller. Motion carried unanimously.

Jeanette Combs presented a request on behalf of John and Karen Swayze to remove from billing the property located at 4695 E 160 S. The property is vacant, and an inspection and affidavit has been completed.

Motion was made by Kathy Miller to approve removed the property located at 4695 E 160 S from billing. Motion was seconded by Nicole Heffelfinger. Motion carried unanimously.

Jeanette Combs presented a request to waive a late fee for Gerry Neuhaus for account number 200 02298 00. The district staff had failed to send Mr. Neuhaus a payment book.

Motion was made by David Gunter to approve the waiving the late fee for Mr. Neuhaus. Motion was seconded by Nicole Heffelfinger. Motion carried unanimously.

Jeanette Combs presented the December 2023 Adjustments in the amount of 109.22 and Other Charges in the amount of \$6580.

Motion was made by Kathy Miller to approve the December 2023 Adjustments in the amount of 109.22 and Other Charges in the amount of \$6580. Motion was seconded by Nicole Heffelfinger. Motion carried unanimously.

Jeanette Combs presented the November 2023 Adjustments in the amount of -\$40.18 and Other Charges in the amount of \$9187.50.

Motion was made by Kathy Miller to approve the November 2023 Adjustments in the amount of -\$40.18 and Other Charges in the amount of \$9187.50. Motion was seconded by Nicole Heffelfinger. Motion carried unanimously.

David Gunter addressed the trustees to ask what assistance the district can offer and the amount of cost to have grinder placed at the park in Howe. Discussion was held and Adam Sams stated he would follow up with David.

Motion was made by Nicole Heffelfinger to adjourn the meeting at 4:00 p.m. Motion was seconded by David Gunter. Motion carried unanimously.

Respectfully Submitted,

Jeanette Combs
Recording Secretary