

LAGRANGE COUNTY REGIONAL UTILITY DISTRICT BOARD MEETING
MINUTES SEPTEMBER 17, 2024

The LaGrange County Regional Utility District Board of Trustees met in Regular Session on **Tuesday, September 17, 2024**, at 3:00 PM, at 2575 N SR 9, LaGrange, IN 46761.

MEETING ATTENDANCE:

BOARD OF TRUSTEES:

ROLL CALL Kenneth Hunn, President
 Nicole Heffelfinger, Vice President
 Kathy Miller, Secretary/Treasurer
 Michael Mohrman, Board Member
 David Gunter, Board Member

EX-OFFICIO MEMBERS:

ABSENT Terry Martin, County Commissioner

DISTRICT STAFF: Adam Sams, General Manager
 Jeanette Combs, District Administrator

ADVISORS: Andrew Boxberger, Carson LLP
 Steve Henschen, Jones Petrie Rafinski
 Jeff Rowe, Baker Tilly

The meeting was called to order by Ken Hunn at 3:00 P.M.

Roll Call was taken by Jeanette Combs.

Motion was made by Kathy Miller to approve the agenda as presented.
Motion was seconded by Nicole Heffelfinger. Motion carried unanimously.

Motion was made by Michael Mohrman to approve the Regular Session Minutes for August 20, 2024. The motion was seconded by Kathy Miller. Motion carried unanimously.

Jeanette Combs presented the Fund Report for August 2024. The Bank Reconciliations for August 2024 balanced and were presented to Kathy Miller for review. Jeanette updated the Board of Trustees that she had met with Michael Mohrman and Nicole Heffelfinger to discuss what the Board of Trustees would and would not like to see going forward regarding financial reports. Jeanette stated that going forward that she will be sending the members' documents for the meeting as early as possible; unless there are any objections the claims will be approved using the Accounts Payable Register Summary; when the Appropriation Report is presented the Board members are encouraged to take it, review and return the next month for discussion and questions. Everyone was reminded of the internal controls that are in place. Claims will continue to be paid as they are now according to the ordinance and statute.

Motion was made by Nicole Heffelfinger to approve the August 2024 Financial reports. The motion was seconded by Kathy Miller. Motion carried unanimously.

Jeanette Combs presented the claims docket dated 9/17/2024 to the Board for approval in the amount of \$862,182.54.

Motion was made by Kathy Miller to approve the Register of Claims dated 9/17/2024 in the amount of \$862,182.54. Motion was seconded by Michael Mohrman. Motion carried unanimously.

Adam Sams presented the General Manger's report.

Motion was made by Nicole Heffelfinger to approve the General Manager's Report as presented. The motion was seconded by Kathy Miller. Motion carried unanimously.

The meeting was open for public comments on non-public hearing issues and items not on the agenda.

Jeff Rowe presented an updated Region D rate analysis. After discussion there were no motions made to make any changes at this time.

Andy Boxberger gave a brief Polyvalve update. The matter has been settled. The contractor will be onsite when valves are exercised and repaired at no cost to the District.

Steve Henschen gave a construction update on the Region C Phase II WW Project.

Steve Henschen presented Change Order #7 for the Region C Phase II WW Project in the amount of \$36,226 changing grinder locations and adding 2 grinder stations.

Motion was made by Michael Mohrman to approve Change Order #7 for the Region C Phase II WW Project in the amount of \$36,226. Motion was seconded by Nicole Heffelfinger. Motion carried unanimously.

Motion was made by Nicole Heffelfinger to approve the submittal of the following project claims for disbursement:

1. Region C Treatment Area WW Project Phase II – SRF
 - a. Niblock Pay Application #8 – \$297,757

The motion was seconded by Kathy Miller. Motion carried unanimously.

Adam Sams asked the Board of Trustees to consider assigning a percentage pool for wage and salary increases for the 2025 budget. Adam suggested 5%.

Motion was made by Michael Mohrman to approve a 5% pool for wage and salary increases for the 2025 budget. Motion was seconded by Nicole Heffelfinger. Motion carried unanimously.

Jeanette Combs presented a request from Kirkbrook Farms to remove their property at 4295 S 895 E from billing. It has been disconnected, all sewage producing fixtures have been removed, it has been inspected and the acknowledgment has been completed. Jeanette stated that the owners are removing the structure themselves and the process is taking a little longer.

Motion was made by Kathy Miller to approve removing the Kirkbrook Farms account for

the property at 4295 S 895 E from billing. Motion was seconded by Michael Mohrman. Motion carried unanimously.

Jeanette Combs presented the August 2024 Adjustments in the amount of \$159.20 and Other Charges of \$90.00.

Motion was made by Nicole Heffelfinger to approve the August 2024 Adjustments and Other Charges as presented. The motion was seconded by Kathy Miller. Motion carried unanimously.

The meeting was opened for Board Member comments.

Ken Hunn thanked Michael and Nicole for taking the extra time to meet with Jeanette.

Motion was made by Michael Mohrman to adjourn the meeting at 4:02 p.m. Motion was seconded by Nicole Heffelfinger. Motion carried unanimously.

Respectfully Submitted,

Jeanette Combs
Recording Secretary