

LAGRANGE COUNTY REGIONAL UTILITY DISTRICT BOARD
MEETING MINUTES NOVEMBER 19, 2024

The LaGrange County Regional Utility District Board of Trustees met in Regular Session on **Tuesday, November 19, 2024**, at 3:00 PM, at 2575 N SR 9, LaGrange, IN 46761.

MEETING ATTENDANCE:

BOARD OF TRUSTEES:

ROLL CALL Kenneth Hunn, President
 Nicole Heffelfinger, Vice President
 Kathy Miller, Secretary/Treasurer
 David Gunter, Board Member
 Michael Mohrman, Board Member

EX-OFFICIO MEMBERS:

ABSENT Terry Martin, County Commissioner

DISTRICT STAFF: Adam Sams, General Manager
 Jeanette Combs, District Administrator

ADVISORS: Andrew Boxberger, Carson LLP
 Steve Henschen, Jones Petrie Rafinski

The meeting was called to order by Ken Hunn at 3:00 P.M.

Roll Call was taken by Jeanette Combs.

Motion was made by Nicole Heffelfinger to approve the agenda as amended.

Add as item 9B1b – Jones Petrie Rafinski \$34,596.00

Insert as item J – Doris Malcolm request to waive penalty

Motion was seconded by Kathy Miller. Motion carried unanimously.

Motion was made by Kathy Miller to approve the Regular Session Minutes for October 15, 2024. The motion was seconded by David Gunter. Motion carried unanimously.

Jeanette Combs presented the Fund Report for October 2024. The Bank Reconciliations for October 2024 were balanced and were presented to Kathy Miller for review.

Motion was made by Michael Mohrman to approve the October 2024 Financial reports. The motion was seconded by Kathy Miller. Motion carried unanimously.

Jeanette Combs presented the claims docket dated 11/15/2024 to the Board for approval. in the amount of \$1,034,644.61.

Motion was made by Kathy Miller to approve the Register of Claims dated 11/15/2024 in the amount of \$1,034,644.61. Motion was seconded by Nicole Heffelfinger. Motion carried unanimously.

Adam Sams presented the General Manger’s report.

Motion was made by Nicole Heffelfinger to approve the General Manager's Report as presented. The motion was seconded by Kathy Miller. Motion carried unanimously.

The meeting was open for public comments on non-public hearing issues and items not on the agenda. There were none.

Steve Henschen gave a construction update on the Region C Phase II WW Project.

Steve Henschen presented Change Order #9 for the Region C Phase II WW Project in the deduct amount of \$2,866.00.

Motion was made by Michael Mohrman to approve Change Order #9 for the Region C Phase II WW Project in the deduct amount of \$2,866.00. Motion was seconded by Kathy Miller. Motion carried unanimously.

Motion was made by Kathy Miller to approve the submittal of the following project claims for disbursement:

1. Region C Treatment Area WW Project Phase II – SRF
 - a. Niblock Pay Application #10 – \$623,890
 - b. Jones Petrie Rafinski - \$34,596

The motion was seconded by Nicole Heffelfinger. Motion carried unanimously.

Jeanette Combs presented a letter from Rick Miller of Brethren Retreat. In the letter Mr. Miller requests that the Board of Trustees consider “allowing a 501(c)3 organization an option to increase bed counts once annually to accommodate a winter season and a summer season”.

After discussion and consideration, a motion was made by Kathy Miller to deny the request from Rick Miller of Brethren Retreat. The motion was seconded by Michael Mohrman. Motion carried unanimously.

Jeanette Combs presented a written request from Linda Bergman to waive a late fee.

A motion was made by David Gunter to deny the request from Linda Bergman. Motion was seconded by Kathy Miller. Motion carried unanimously.

Adam Sams presented setback waiver letter for Mahlon and Kaylene Bontrager.

A motion was made by David Gunter to approve an amended letter changing the language “we support this project” to “we have no objection to this project”. Motion was seconded by Kathy Miller. Motion carried unanimously.

Adam Sams and Jeanette Combs presented an amended 2025 budget draft. The Board of Trustees will take more time to review and revisit at the December meeting.

Jeanette Combs presented the proposed 2025 Holiday Schedule.

Motion was made by Nicole Heffelfinger to approve the 2025 Holiday Schedule. Motion was seconded by Michael Mohrman. Motion carried unanimously.

Jeanette Combs presented the proposed 2025 Board of Trustees meeting schedule.

Motion was made by Michael Mohrman to approve the 2025 Trustees meeting schedule. Motion was seconded by Kathy Miller. Motion carried unanimously.

Jeanette Combs presented the October 2024 Adjustments in the credit amount of \$273.39 and Other Charges of \$2,466.60.

Motion was made by Nicole Heffelfinger to approve the October 2024 Adjustments and Other Charges as presented. The motion was seconded by Kathy Miller. Motion carried unanimously.

Jeanette Combs presented a request from Julie Kelham to waive the late fee for Doris Jean Malcolm (deceased).

A motion was made by David Gunter to deny the request on behalf of Doris Jean Malcolm. Motion was seconded by Kathy Miller. Motion carried unanimously.

Motion was made by

The meeting was opened for Board Member comments. Ken Hunn thanked everyone for their expressions of sympathy.

Motion was made by Michael Mohrman to adjourn the meeting at 3:50 p.m. Motion was seconded by Kathy Miller. Motion carried unanimously.

Respectfully Submitted,

Jeanette Combs
Recording Secretary